# xls 有給休暇管理表

| 入社年月日 | | | |
|---|---|---|---|
| 昭和 53 年 | 4 月 | 1 日 |
| ( 1978 ) | | |

| 社員番号 | 1001 | 総務部 |
|---|---|---|
| 氏名 | 社員名１ | |

申請日
承認日
事由
取得日数
本人印
承認印
残日数

| | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 平成 | | | | | | | | | | | / | / | / | / | / | / | / | / | / | / |
| 2 | 26 | | | | | | | | | | | / | / | / | / | / | / | / | / | / | / |
| 3 | 年 | 1 | | 2 | | 3 | | 4 | | 5 | | 6 | | 7 | | 8 | | 9 | | 10 | |
| 4 | | | | | | | | | | | | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm |
| 5 | | 20 | | 19 | | 18 | | 17 | | 16 | | | 15 | | 14 | | 13 | | 12 | | 11 |
| 6 | 勤続 | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / |
| 7 | | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / |
| 8 | 36.6 | 11 | | 12 | | 13 | | 14 | | 15 | | 16 | | 17 | | 18 | | 19 | | 20 | |
| 9 | 年 | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm |
| 10 | | | 10 | | 9 | | 8 | | 7 | | 6 | | 5 | | 4 | | 3 | | 2 | | 1 |
| 11 | 平成 | | | | | | | | | | | / | / | / | / | / | / | / | / | / | / |
| 12 | 27 | | | | | | | | | | | / | / | / | / | / | / | / | / | / | / |
| 13 | 年 | 1 | | 2 | | 3 | | 4 | | 5 | | 6 | | 7 | | 8 | | 9 | | 10 | |
| 14 | | | | | | | | | | | | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm |
| 15 | | 20 | | 19 | | 18 | | 17 | | 16 | | | 15 | | 14 | | 13 | | 12 | | 11 |
| 16 | 勤続 | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / |
| 17 | | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / |
| 18 | 37.6 | 11 | | 12 | | 13 | | 14 | | 15 | | 16 | | 17 | | 18 | | 19 | | 20 | |
| 19 | 年 | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm |
| 20 | | | 10 | | 9 | | 8 | | 7 | | 6 | | 5 | | 4 | | 3 | | 2 | | 1 |
| 21 | 平成 | | | | | | | | | | | / | / | / | / | / | / | / | / | / | / |
| 22 | 28 | | | | | | | | | | | / | / | / | / | / | / | / | / | / | / |
| 23 | 年 | 1 | | 2 | | 3 | | 4 | | 5 | | 6 | | 7 | | 8 | | 9 | | 10 | |
| 24 | | | | | | | | | | | | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm |
| 25 | | 20 | | 19 | | 18 | | 17 | | 16 | | | 15 | | 14 | | 13 | | 12 | | 11 |
| 26 | 勤続 | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / |
| 27 | | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / |
| 28 | 38.6 | 11 | | 12 | | 13 | | 14 | | 15 | | 16 | | 17 | | 18 | | 19 | | 20 | |
| 29 | 年 | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm |
| 30 | | | 10 | | 9 | | 8 | | 7 | | 6 | | 5 | | 4 | | 3 | | 2 | | 1 |
| 1 | 平成 | | | | | | | | | | | / | / | / | / | / | / | / | / | / | / |
| 2 | 29 | | | | | | | | | | | / | / | / | / | / | / | / | / | / | / |
| 3 | 年 | 1 | | 2 | | 3 | | 4 | | 5 | | 6 | | 7 | | 8 | | 9 | | 10 | |
| 4 | | | | | | | | | | | | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm |
| 5 | | 20 | | 19 | | 18 | | 17 | | 16 | | | 15 | | 14 | | 13 | | 12 | | 11 |
| 6 | 勤続 | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / |
| 7 | | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / |
| 8 | 39.6 | 11 | | 12 | | 13 | | 14 | | 15 | | 16 | | 17 | | 18 | | 19 | | 20 | |
| 9 | 年 | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm |
| 10 | | | 10 | | 9 | | 8 | | 7 | | 6 | | 5 | | 4 | | 3 | | 2 | | 1 |
| 11 | 平成 | | | | | | | | | | | / | / | / | / | / | / | / | / | / | / |
| 12 | 30 | | | | | | | | | | | / | / | / | / | / | / | / | / | / | / |
| 13 | 年 | 1 | | 2 | | 3 | | 4 | | 5 | | 6 | | 7 | | 8 | | 9 | | 10 | |
| 14 | | | | | | | | | | | | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm |
| 15 | | 20 | | 19 | | 18 | | 17 | | 16 | | | 15 | | 14 | | 13 | | 12 | | 11 |
| 16 | 勤続 | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / |
| 17 | | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / | / |
| 18 | 40.6 | 11 | | 12 | | 13 | | 14 | | 15 | | 16 | | 17 | | 18 | | 19 | | 20 | |
| 19 | 年 | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm | am pm |
| 20 | | | 10 | | 9 | | 8 | | 7 | | 6 | | 5 | | 4 | | 3 | | 2 | | 1 |